



Unsuitable Housing Pass Application

elha.com
east lothian housing association

Please ensure you give us your registration number, as we may not be able to find your registration without it. Remember to read the declaration at the end and sign the form, or you can apply online at **www.homehunt.info**

Homehunt Registration Number:

Priority for unsuitable housing is awarded if the home you live in now:

- Doesn't have some basic amenities or
- Is in a very poor state of repair (and the repairs aren't your responsibility or there's a good reason why they can't be done)

There are two passes in this category, which are considered on an individual basis, but in general, are awarded for the following reasons:

A Gold Pass would be awarded where:

- Your home lacks one of the **basic** amenities listed over the page.
- Your home is in poor condition (for example rising or penetrating damp, or structural problems).

A Bronze Pass would be awarded where:

Your home lacks any of the amenities listed over the page.

If you are living in a caravan our assessment will include how you came to be living there and may include where the caravan is located.

Please give as much detail as possible to help us deal with your application. We will normally check the condition of your home at a home visit or, where appropriate, we may ask your landlord for more details. We may also ask you to get your local authority to assess if the property is fit for someone to live in.

Please complete the following questions to apply for an Unsuitable Housing Pass:

Phone 01620 828415 or visit us at www.homehunt.info

1 About You

Please tell us your personal details. **If you are filling in this form for someone else, tell us about them, not yourself.**

Name:

Address:

Telephone Number:

Email Address:

2 About Your House

(Please tick all that apply)

Lack of amenities

- I have no hot water supply
- I have no central heating
- I have no kitchen area

Lack of basic amenities

- I have no inside flushing toilet
- I have no mains water supply
- I have no fixed bath or shower

House in poor condition

Please give details including the extent of the problem, how it affects you living in the property, who is responsible for repairs and why they haven't been done. Continue on another sheet if necessary.



About the home you need

Please tell us where you would like to live and if you need a particular property type by ticking the boxes. For example, if you cannot manage stairs you should tick the box indicating you need Ground Floor only. **Remember** the more limits you place on your Pass the fewer properties you will receive priority for but you must exclude areas or property types that you wouldn't accept if offered to avoid the penalties that we impose (as explained in the Homehunt Guide) for not applying for suitable properties or refusing an offer of a property.

Property Types

- Amenity Housing
- Bungalow
- First floor flat (can manage one flight of stairs)
- Ground floor flat
- House
- Second floor flat or higher
- Sheltered Housing

Special Requirements

- Ground floor
- Sheltered housing
- Walk in shower
- Wet floor shower
- Wheelchair access
- Wheelchair adapted property

Areas

- | | |
|--|---|
| <input type="checkbox"/> Aberlady* | <input type="checkbox"/> Longniddry* |
| <input type="checkbox"/> Athelstaneford* | <input type="checkbox"/> Macmerry |
| <input type="checkbox"/> Bolton* | <input type="checkbox"/> Musselburgh (town centre only) |
| <input type="checkbox"/> Cockenzie | <input type="checkbox"/> Musselburgh (whole town) |
| <input type="checkbox"/> Dirleton* | <input type="checkbox"/> North Berwick |
| <input type="checkbox"/> Dunbar (town centre only) | <input type="checkbox"/> Ormiston* |
| <input type="checkbox"/> Dunbar (whole town) | <input type="checkbox"/> Pencaitland* |
| <input type="checkbox"/> East Linton* | <input type="checkbox"/> Port Seton |
| <input type="checkbox"/> East Saltoun* | <input type="checkbox"/> Prestonpans |
| <input type="checkbox"/> Elphinstone* | <input type="checkbox"/> Stenton* |
| <input type="checkbox"/> Garvald* | <input type="checkbox"/> Tranent (town centre only) |
| <input type="checkbox"/> Gifford* | <input type="checkbox"/> Tranent (whole town) |
| <input type="checkbox"/> Gladsmuir* | <input type="checkbox"/> Wallyford |
| <input type="checkbox"/> Gullane | <input type="checkbox"/> West Barns |
| <input type="checkbox"/> Haddington (town centre only) | <input type="checkbox"/> Whitecraig |
| <input type="checkbox"/> Haddington (whole town) | <input type="checkbox"/> Whittingehame* |
| <input type="checkbox"/> Innerwick* | |

* = *rural village*

Declaration

I confirm that all of the information I have given to support my application for housing and/or priority is correct and if there are any changes I will notify ELHA immediately. I have read and understood ELHA's policy in relation to providing false or misleading information (see section 12 of the Homehunt Guide). I agree to the use of this information in accordance with the data protection statement and privacy policy stated on the Homehunt Registration Form and website.

First Applicant Signature:

Date:

Joint Applicant Signature:

Date:

ELHA will produce this information on request in Audio Tape, Large Print and Community Languages.

Please send the completed form to:

East Lothian Housing Association, 18-20 Market Street, Haddington, East Lothian, EH41 3JL.



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Text: elha then your message to 88222
(message charged at standard rates)